



School of Liberal Studies

At Savannah High School



Duties and Responsibilities Spring 2022

| Staff | Duty/Time | Location/Responsibilities |
|-----------------|--|--|
| L. Kelly-Murray | <p>A Lunch Duty: 11:35 a.m. – 11:55 a.m.</p> <p>Classroom Door/ Between each class period</p> | <p>Early College Dining Area (7)/Make sure students do not exit the cafeteria or bring outside food.</p> <p>Classroom Door/Monitor student transitions between classes, Be Verbal/Vigilant/Visible</p> |
| S. Middleton | <p>A Lunch Duty: 11:35 a.m. – 11:55 a.m. (1st and 3rd Week)</p> <p>Classroom Door/ Between each class period</p> | <p>Lunch Line Entrance/Monitor students, Be Verbal/Vigilant/Visible</p> <p>Classroom Door/Monitor student transitions between classes, Be Verbal/Vigilant/Visible</p> |
| L. Reese | <p>B Lunch Duty: 12:05 p.m. – 12:25 p.m. (1st and 3rd Week)</p> <p>Classroom Door/ Between each class period</p> | <p>A-Wing Exit; Be Verbal/Vigilant/Visible</p> <p>Classroom Door/Monitor student transitions between classes, Be Verbal/Vigilant/Visible</p> |
| K. Sitterson | <p>Morning Duty: 7:00 a.m. – 7:25 a.m. Afternoon Duty: 2:30 p.m. – 3:00 p.m.</p> <p>C Lunch Duty: 12:35 p.m. -12:55 p.m. (2nd and 4th Week)</p> <p>Classroom Door/ Between each class period</p> | <p>Engineering Wing/Band Hallway/ Monitor student transitions between classes</p> <p>Lunch Line Exit; Be Verbal/Vigilant/Visible</p> <p>Classroom Door/Monitor student transitions between classes, Be Verbal/Vigilant/Visible</p> |