

QUIZIZZ

Quiz : CTAE Employability Skills Test

Date : Wed Oct 06 2021 12:15 PM

Student : Josh

Accuracy

88%

Total Questions ✓ Correct ✗ Incorrect ⏸ Unattempted ⏰ Timed Out

25

22

3

0

0

No.	Question	Time	Score	Response
1	Which of the following allows you to build employability skills in high school?	15 secs	600	✓ All of the Above
2	In regards to Professionalism, why is eye contact important?	18 secs	600	✓ All of the above
3	Which of the following are types of resumes?	13 secs	0	✗ Functional
4	A resume is...	37 secs	600	✓ A one page summary of your work experience, job skills, etc. that helps advertise your abilities and knowledge to potential employers.
5	How should you write your resume bullets?	47 secs	600	✓ Start each of my resume bullets with action words like prepared, developed, monitored, presented
6	Why are employability skills important?	132 secs	1000	because they help to shape you into a person that people will want to hire
7	Which department is leading the way in developing soft/employability skills?	20 secs	600	✓ CTAE
8	Prior learning and life experiences are known as:	28 secs	600	✓ life skills
				✗ human understanding

No	Question	Time	Score	Response
	The psychology of getting along well with others is known as:	40 secs	0	
10	If you manage your time effectively you would?	26 secs	600	✓ All the above
11	How do you implement time management in your personal life?	122 secs	1000	I take the time out oh my day to think about what I need to do and map it out on a time sheet so that I know when and what time I am suppose to be somewhere
12	Employability Skills are transferrable skills that are needed for employment.	11 secs	600	✓ True
13	Non-verbal communication is important because	18 secs	600	✓ All of the above
14	Developing exceptional communication, decision-making, image-building, customer service, goal-setting, and time management are examples of _____, which can help you build a successful professional foundation.	63 secs	600	✓ employability skills
15	_____ is based on inner strength and begins with trusting your ability to reach your goals.	34 secs	600	✓ Self-esteem
16	The employability skill and quality of "being honest and having strong moral principles" is called _____.	50 secs	600	✓ integrity
17	During an interview, which of the following is NOT important?	17 secs	600	✓ Length of interview
18	Which of the following is considered the MOST important skill in the workplace?	24 secs	600	✓ Effective communication
19	Which of the following is NOT an employability skill?	19 secs	600	✓ Sales
20	When applying for a job, you should give as much attention to your dress and personal appearance as you would for an interview appointment.	25 secs	600	✓ True
21	Studies show that one of the following communication skills is used far more at work than the other three. The MOST important communication skill in the workplace is:	25 secs	600	✓ Active or Reflective Listening
22	After an interview, you should always send a follow up thank you note or letter to the interviewer	9 secs	0	✗ False

No.	Question	Time	Score	Response
24	The ability to meet deadlines by completing work in the time provided is_____.	30 secs	600	✓ time management
25	All of the following are inappropriate types of body language EXCEPT	17 secs	600	✓ Firm handshake