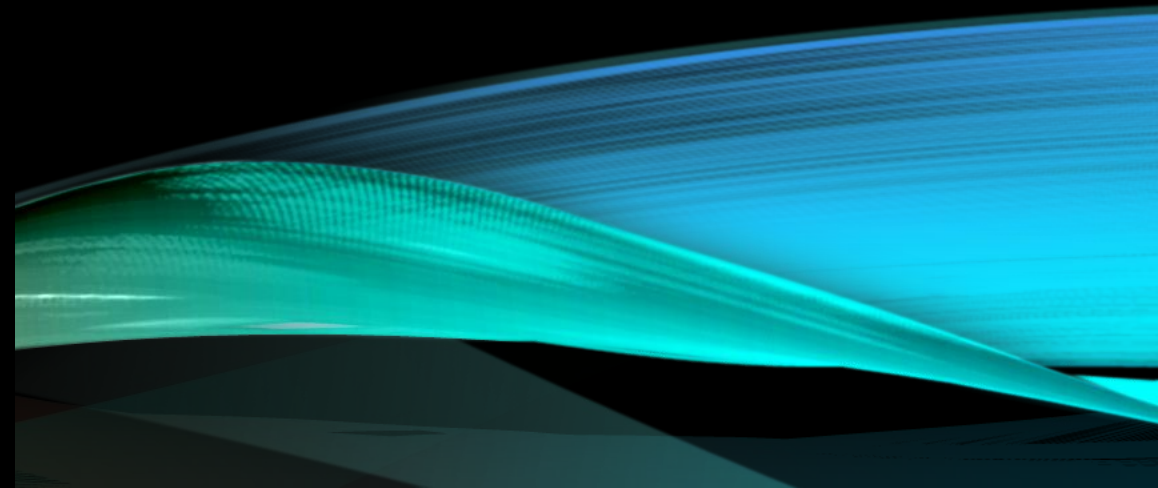




GA, WORK ETHICS PRESTATION

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TEAMWORK

1. Develop Work Ethic Within Your Culture

-First, define what "right" looks like around the words "work ethic" inside of your workplace culture. Make it actionable in every way, so they know "it" when they see it, do it, believe it. Always put your words into action, walk the talk and you will inspire others to follow the work ethic you are looking for.

2. Consider Involvement, Accountability, Recognition

-There are three key things organizations should consider to encourage a strong work ethic. First of all, employee involvement — whenever possible, encourage employees to take part in the creative planning processes. They'll feel a stronger sense of ownership and engagement with the work. Second, accountability — don't play favorites. Treat everyone equally. Lastly, recognition — praise good work publicly and give constructive feedback privately. Make sure feedback is always constructive, not berating!



APPEARANCE

1. Regardless of your job, there is no excuse for not being groomed, being neat, practicing good personal hygiene, or using correct or polite behavior. How can this affect your job?

-The work environment and the overall person should be well groomed and clean over all because this provides a self boost in confidence over all. Also, the overall work atmosphere will be improved. Lastly, being clean and well groomed will make a good first impression on visitors and co workers, therefore the workplace will be more subtle and easy to be non-stressed due to everyone being in a good mood with a nice boost of self confidence.



COMMUNICATION

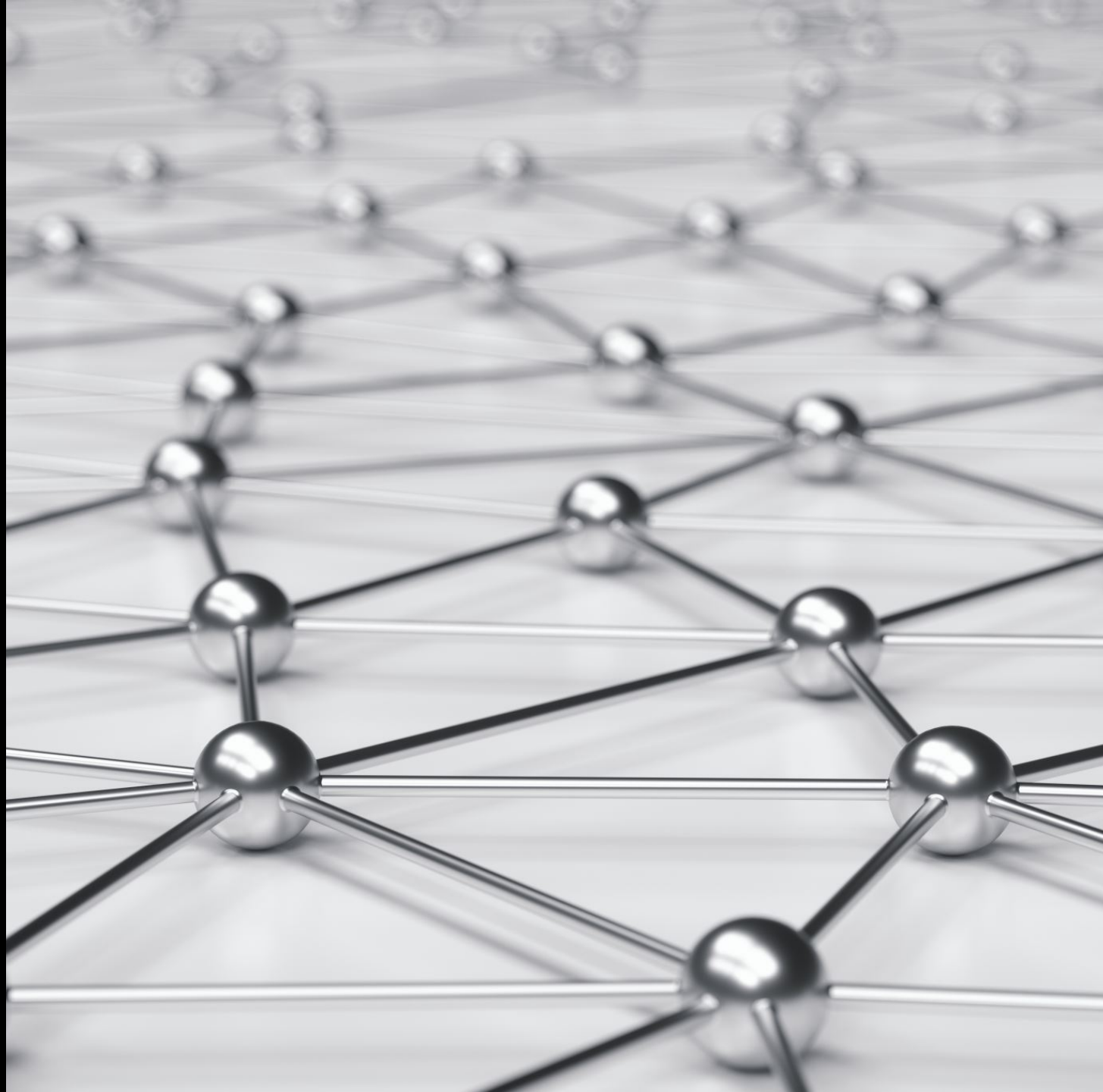
- Learn How to Listen. Most people underestimate the role of nonverbal communication, or body language ...
- Perk Up Your Presentations. ...
- Master Talking on the Telephone. ...
- Write More Effective Emails. ...
- Collaborate Well with Remote Teams. ...
- Don't Neglect Critical Software Skills.

Make sure to use these techniques because they improve the overall mood of the general communication of the workers located in the company and improves sales/business in general.



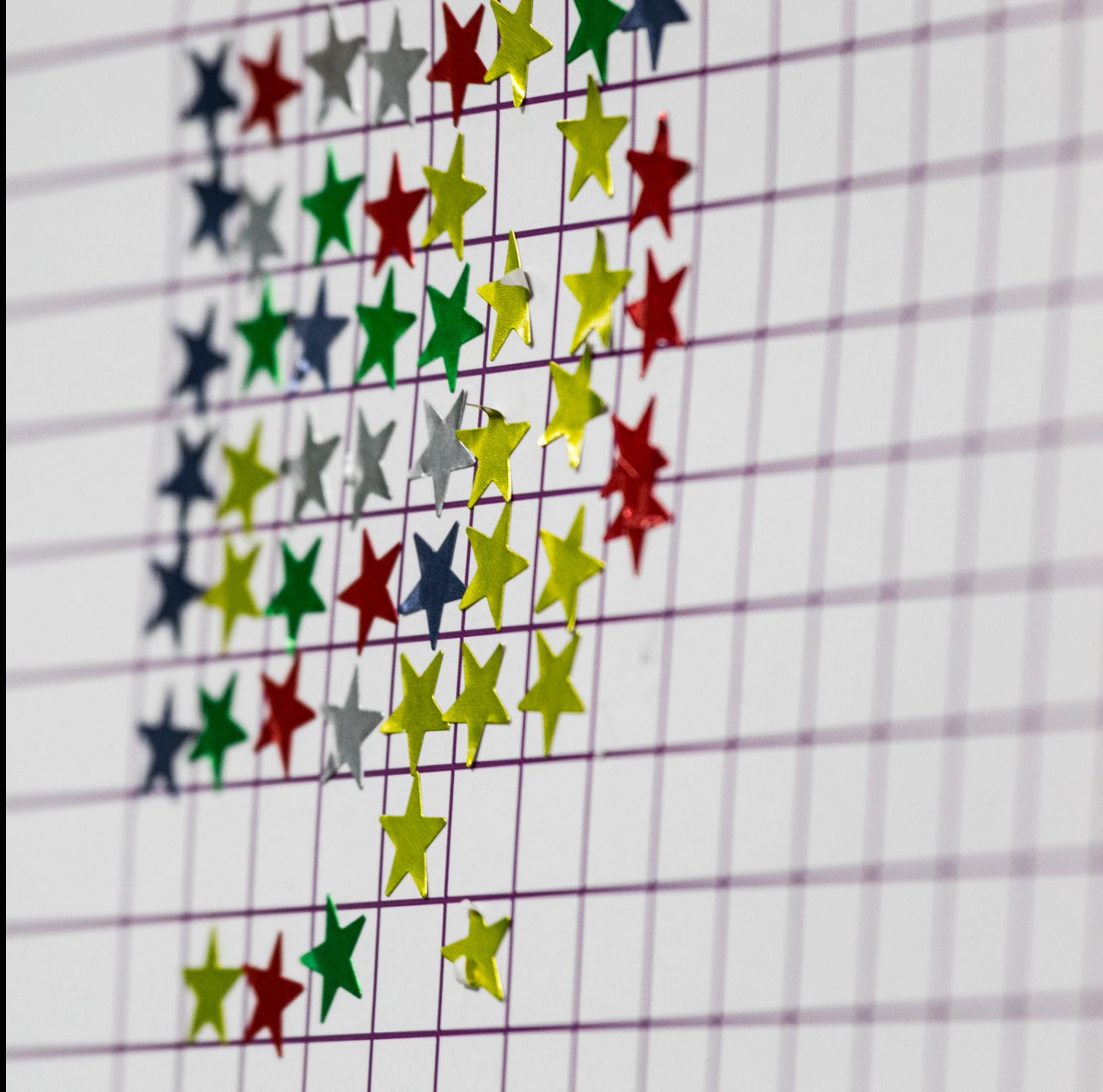
ORGANIZATIONAL

- **Prioritize-**Im Dustin, I work at a McDonalds, and I am cook. I must be always there since my job is very important to the restaurant's business overall. I always have difficulty doing all I have to do in such a short period of time because of the fact everything i do is eas in the beginning but gets even harder as time goes on cause i must be quick. So, I decided to prioritize the harder things by making pre sandwiches and putting th somewhere safe and hot and prioritizing all the harder things. Overall, it has helped me save time and cause n to make my job way easier.
- **Self timetables-** I Always have a jerk of a boss. He always puts us down and has no manners at all so everyone is always scared of talking to him about their schedule and many other things for fear of being fired. work at a business and law firm and i have been worki here for about 10 years we had a good bass before, but had retired to move on with his life So i decided since i have acknowledged and the background of a good wor i decided to practice self-work shifts to prioritize things in our workplace and help other employees in the business who are newer and work a different shifts than me.



ATTENDANCE

- 1. Make work attendance your highest priority.
- I will pre- plan by setting out and cleaning my work outfit beforehand as well as doing everything ahead of time when I get home for work to be ready as anyone can be always in the morning. Therefore, these measures ensure me to making work attendance not an issues because all i must do is follow each thing pre-planned step because everything is already laid out in the morning before hand.
- 2. Know your schedule.
- I will have a calendar or a notebook with a built-in planner so I can mark and put times on it to easily remember my schedule overall. Therefore, this is a great opportunity for remembering everything ahead of time or when needed as well so u can even remember all kinds of other things u need to do with the time, we need to do it and the date u must do it well.



CHARACTER

- 1. Explain the importance of a proper job attitude.
- The importance of a proper job attitude is subfamil important because you're not only helping yourself with self confidence, but you're also helping yourself by introducing yourself to everyone in the workpla as a good person and setting a good atmosphere around u cause better moods in the workers over al and making everyone happy. Also, u are setting a good example for u and are always making your se one step closer to a promotion overall.



ATTITUDE

- Surround yourself with positive people. ...
- Fill your mind with positive input. ...
- Control your language. ...
- Create a routine for the day. ...
- Be nice to other people. ...
- Don't rely on an outside source of positivity. ...
- Create high points in each day and week.



PRODUCTIVITY

examples of good productivity are as follows...

- Focus on high-priority tasks. ...
- Reserve 20% of your day for important tasks. ...
- Clean your workspace. ...
- Minimize distractions. ...
- Have a plan for meetings. ...
- Get quality sleep. ...
- Increase your access to sunlight. ...
- Exercise regularly.

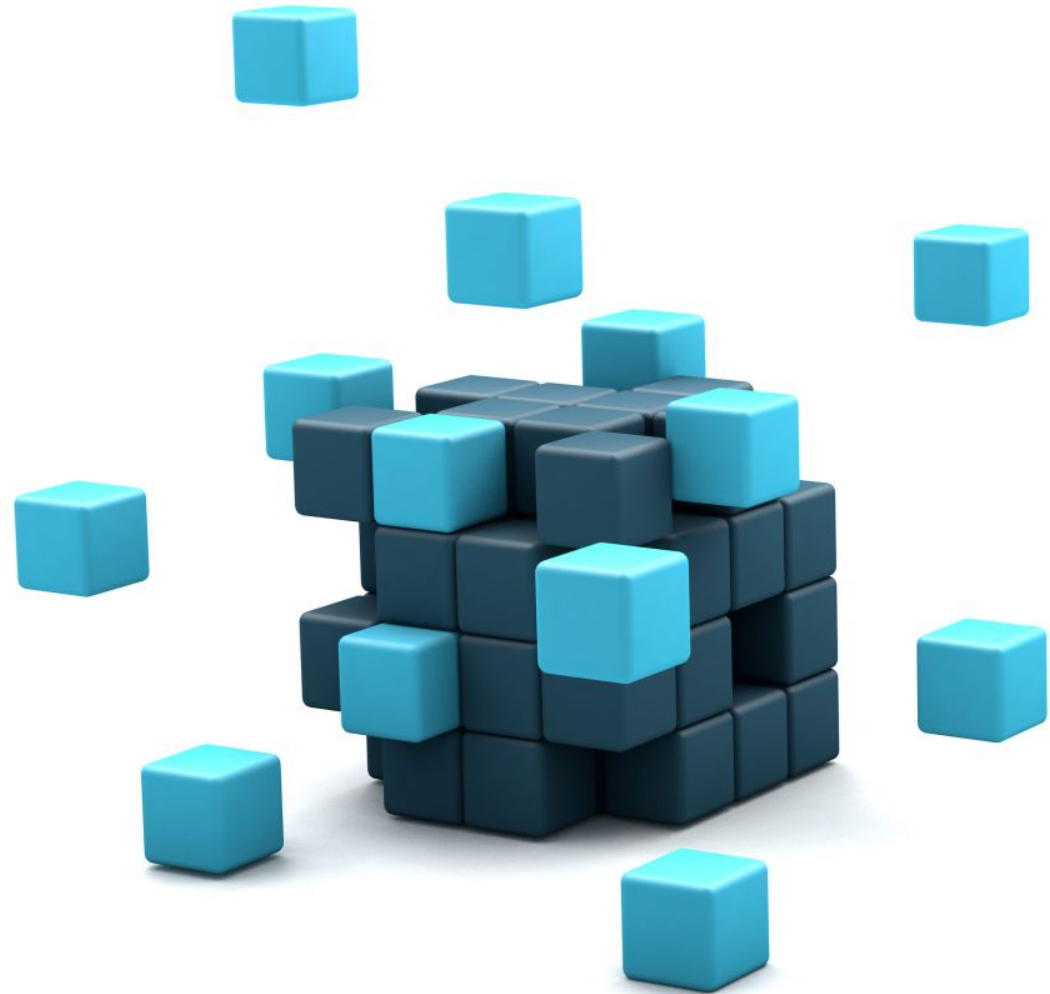
Why is productivity important in the workplace, and what actions would you take to improve workplace productivity?

-Productivity is important because productivity also helps motivate the workplace culture and boost morale, producing an even better company environment. Often, when a firm is highly productive, it eventually becomes successful, and because of this, incentives are bound to be made available to the employees. Also, I would take the steps of being nice to others and working as a team and encouraging a nice mood to all workers as a whole to improve the productivity of everyone to the best I can..



COOPERATION

- Make connections between coworkers. ...
- Hold regular team building activities. ...
- Create a safe space to share ideas. ...
- Champion a learning and teaching culture. ...
- Model positive teamwork as a manager. ...
- Celebrate wins collectively. ...
- Set the stage for peer-to-peer praise.



RESPECT

- respect is something we should have. Something is needed in every place as the world will be a better place overall. Therefore, Respect is a very important foundational factor in the development and maintenance of a healthy learning environment. It is respect that opens space for the development of trust and learning. In schools, as we who work within them know too well, things happen that require others to trust us and follow our lead. Also receiving respect from others is important because it helps us to feel safe and to express ourselves.

How to show respect in the workplace

- Listen to what everyone has to say.
- Pay attention to nonverbal communication.
- Practice transparency.
- Recognize the strengths and accomplishments of others.
- Value the time and workloads of others.
- Delegate meaningful work.
- Practice common courtesy and politeness.



WHICH WORK ETHIC I DEEM MOST

IMPORTANT

- I feel like teamwork is the most important, but communication also takes over as well but I would say teamwork is important because teamwork is like the base of work ethics if u can't work as a team what's the point of even working, because teamwork is set for when u can work as a team of a set of people and almost every job has teamwork involment. However, u may think its not an important as others, but the teamwork property of work ethics causes people to do better. To conclude, I would say all is important because they all go hand to hand, but teamwork is the base of it all in my option.

WHAT WORK ETHIC IS WILL FOCUSES ON THIS SEMESTER AND WHY?

- I will focus on productivity because I need to improve my overall skill to make better use and be more productive with anything of my workplace to help build overall skills in the matter of WORK... Also, I think I will work on productivity because it allows me to grow in the aspect of future jobs and be more productive with wat, I do to make me have the best job possible to be the happiest in my workplace making the other skill be higher due to the boost of the moral.